

APPLICATION FOR EMPLOYMENT

PERSONAL

Name _____
LAST FIRST M.I. S.S.N.

Present Address _____
STREET CITY STATE ZIP CODE

Permanent Address _____
STREET CITY STATE ZIP CODE

Phone Number _____
HOME CELL

LAST

DRIVER

Information _____
DRIVER'S LICENSE NUMBER STATE D.O.B. CLASS EXPIRATION

Current Status _____
ACTIVE SUSPENDED REVOKED

History _____
DUI / DWI SUSPENDED REVOKED

FIRST

POSITION

Position and/or Department applying for: _____

Are you employed now? _____ If so, may we inquire of your present employer? _____

Ever applied to this company before? _____ When? _____

Date you can start? _____ Salary desired? _____

M.I.

EDUCATION

Level	Name and Location of School	*No of years	*Did you graduate?	Subjects Studied
Grammer				
High				
College				
Trade/Tech School				

*The Age Discrimination in Employment Act of 1967 prohibits discrimination on the basis of age with respect to individuals who are at least 40 but less than 70 years of age.

MILITARY

Active Reservist Retired

U.S. Air Force U.S. Army U.S. Coast Guard U.S. Marine Corps U.S. Navy

Rank _____ M.O.S. _____

Commanding Officer _____ Phone Number _____

APPLICATION FOR EMPLOYMENT

PRIOR EMPLOYMENT	Period	Name & Address	Salary	Position	Reason
	From				
To					
From					
To					
From					
To					
From					
To					

References: Give the name of four persons not related to you, whom you have known at least one year.

REFERENCES	Name	Phone Number
	_____	_____
	Name	Phone Number
	_____	_____
Name	Phone Number	
_____	_____	
Name	Phone Number	
_____	_____	

"I CERTIFY THAT THE FACTS CONTAINED IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND UNDERSTAND THAT, IF EMPLOYED, FALSIFIED STATEMENTS ON THIS APPLICATION SHALL BE GROUNDS FOR DISMISSAL.

I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED HEREIN AND THE REFERENCES LISTED ABOVE TO GIVE YOU ANY AND ALL INFORMATION CONCERNING MY PREVIOUS EMPLOYMENT AND ANY PERTINENT INFORMATION THEY MAY HAVE PERSONAL OR OTHERWISE AND RELEASE ALL PARTIES FROM ALL LIABILITY FOR ANY DAMAGE THAT MAY RESULT FROM FURNISHING SAME TO YOU.

I UNDERSTAND AND AGREE THAT, IF HIRED, MY EMPLOYMENT IS FOR NO DEFINITE PERIOD AND MAY, REGARDLESS OF THE DATE OF PAYMENT OF MY WAGES AND SALARY, BE TERMINATED AT ANY TIME WITHOUT ANY PRIOR NOTICE."

ACKNOWLEDGMENT	Date	_____
	Print Name	_____
	Phone Number	_____
	Signature	_____

DO NOT write below this line!

OFFICE ONLY	Interviewed by:	_____	Date	_____
	Interviewed by:	_____	Date	_____
	Hired	YES / NO	Position	_____
	Department:	_____	Approved by:	_____
Wage	_____	Date reporting for work:	_____	